**The April Meeting of Willersey Parish Council will be held on**

**Monday 17th April 2023** **at 7.30 pm in the Village Hall**

***Councillors are reminded of the requirement under the Code of Conduct to make:***

***A Declaration of Interest and record it whenever it is personally appropriate.***

**AGENDA**

1. **Election of Chairman W.McDivitt**
2. **Apologies for absence**.
3. **Agreement to the minutes of the meetings held on Monday 20th March**
4. **Matters arising from the minutes.**
5. **To Receive County and District Councillors reports**
6. **To Receive Parish Councillors Reports**
7. **Clerks Report**

* To discuss the cooption of 2 Councillors

1. **Planning**

* To consider a request for a petition regarding noise from Farncombe Estate - **BL**

1. **Coronation arrangements**

* To decide on PC participation.

1. **Highways, Greens and Cemetery**

* Jubilee Tree cable & electricity bill - **NF**
* Update on Cemetery completion - **Clerk**

1. **Preparation of documents for submission to the external auditor**

·       To review & consider the effectiveness of the system of internal control.

·       To approve the Annual Governance Statement AGAR1 by resolution.

·       To consider the Accounting Statements

·       To approve the Accounting Statements AGAR2 by resolution.

·       The chairman to sign and date the Accounting Statements.

1. **Finance and General** (Month end balances)

* Balance at bank a/c 01691621 £28463.14 (£23759.17)
* Cemetery Reserve a/c 62013568 £ 28319.92 (£28319.92)
* General Reserve a/c 62193060 £ 13565.01 (£13565.01)

**Payments for approval:** Cheques

1657 Oakleigh Orchard Shelter £600.00

1658 Clerk Salary March £380.07

1659 CAM duck food £22.00

1660 Loxley solicitors cemetery £1020.00

1661 Loxley solicitors cemetery £7512.60

1662 GAPTC subscription £267.00

1663 PAYE £318.40

1664 PATA Payroll £25.80

1665 SmartCut Inv. 19462 £325.29

1. **AOB**

Thanks to retiring Councillors NF & NG

Confirmation of the next meeting date May 9th