**The December Meeting of Willersey Parish Council will be held on**

**Monday 19th December 2022** **at 7.30 pm in the Village Hall Jubilee Room**

***Councillors are reminded of the requirement under the Code of Conduct to make:***

***A Declaration of Interest and record it whenever it is personally appropriate.***

**AGENDA**

1. **Election of Chairman N. Foxall**
2. **Apologies for absence**.
3. **Agreement to the minutes of the meetings held on Tuesday 21st November**
4. **Matters arising from the minutes.**
5. **To approve the cooption of Jane Rintoul as a Parish Councillor**
6. **To Receive County and District Councillors reports**
7. **To Receive Parish Councillors Reports**
8. **Planning**

* None

1. **Highways, Greens and Cemetery**

* To decide whether to apply for a grant for the Pool Orchard Forest School shelter

1. **To agree a budget & precept for 2023/24**
2. **To agree Ash Die Back tree planting arrangements**
3. **Finance and General** (Month end balances)

* Balance at bank a/c 01691621 £26908.77 (£31380.88)
* Cemetery Reserve a/c 62013568 £ 28280.07 (£28270.58)
* General Reserve a/c 62193060 £ 13542.92 (£13542.82)

1. **Payments for approval:**

Cheques

1639 PATA Payroll £28.85

1640 Office expenses ink £14.95

1641 Acorn Creative VAS installation £294.00

1642 Clerk salary November £587.76

1643 Clerk salary December £369.56

1644 PAYE £323.80

1. **AOB**

Confirmation of the next meeting date January 16th

The chairman N.Foxall will be resigning effective January 9th. The first item on the agenda will therefore be the election of a new chairman P.Bennett