**The Monthly Meeting of Willersey Parish Council will be held on**

**Monday 25th September 2021** **at 7.30 pm in the Village Hall**

Please remember that if you are unable to attend you should make your apologies before

the meeting so they may be recorded. Thank you

***Councillors are reminded of the requirement under the Code of Conduct to make:***

***A Declaration of Interest and record it whenever it is personally appropriate.***

**AGENDA**

1. **Election of Chairman**: N.Jelfs, vice chairman:
2. **Apologies for absence**.
3. **Agreement to the minutes of the meetings held on Monday 20th September**
4. **Matters arising from the minutes.**
5. **To Receive County and District Councillors reports**
6. **To Receive Parish Councillors Reports**
7. **Highways, Greens and Cemetery**

* To discuss options for VAS in Broadway Rd. and speeding in general.
* To decide application from U3A to plant a tree on the greens.
* Update on cemetery extension – Clerk

1. **Recreation Ground**

* Update - Clerk

1. **Archive**

* To agree to archive Parish records with Gloucestershire

1. **Planning**

* To agree to establish a joint Terrify working group with the PCC - NJ
* Condicup update 21/01968/FUL | Retention of a single static caravan for a period of three years refused.

1. **S137 Donations - NJ**

* Evesham Bee Keepers
* Jubilee Celebrations

1. **Finance and General** (August end balances)

* Balance at bank a/c 01691621 £ 22765.17 (£32980.72)
* Cemetery Reserve a/c 62013568 £ 40002.32 (£40000.98)
* Recreation Ground a/c 62014660 £ 30012.68 (£30012.19)
* General Reserve a/c 62193060 £ 13538.51 (£13538.28)

1. **Payments for approval:**

Cheques

1530 Cotswold Surveyors - Cemetery £600.00

1531 Clerks Salary July £325.76

1532 Clerks Salary August £325.76

1533 SmartCut July £362.84

1534 SmartCut August £227.54

1535 PKF Littlejohn external auditor £960.00

1536 Office Expenses inc. Planning Application £283.99

1537 Oakleigh telephone box £1176.00

1538 Oakleigh recreation ground painting £624.00

1539 HJ Taylor £1.87

**16.AOB**

Confirmation of the next meeting, **Clerk on holiday Monday 18th October**.

The chairman N.Foxall will be resigning effective 11th October. The first item on the agenda will therefore be the election of a new chairman N.Jelfs