**The Monthly Meeting of Willersey Parish Council will be held on**

**Monday 18th May 2020** **at 7.30 pm remotely using Zoom.**

Please remember that if you are unable to attend you should make your apologies before

the meeting so they may be recorded. Thank you

***Councillors are reminded of the requirement under the Code of Conduct to make:***

***A Declaration of Interest and record it whenever it is personally appropriate.***

**AGENDA**

1. **Election of Chairman**: B.Lawrence , vice chairman: J.Rose
2. **Apologies for absence**.
3. **Agreement to the minutes of the meetings held on Monday 20th April**
4. **Matters arising from the minutes.**
5. **To Receive County and District Councillors reports**
6. **To Receive Parish Councillors Reports**
7. **Planning**

* 20/01527/TCONR – fell one leylandi tree, Hill Farm House Main Street Willersey

1. **Highways, Greens and Cemetery**

* To discuss possible actions re. speeding on Broadway Rd. inc. moving speed limit – cost £5 – 10k
* To discuss siting of school warning sign

1. **Village Hall Redevelopment**

* To note that the project had started on May 4th – update N.J.

1. **Audit**

**Preparation of documents for submission to the external auditor**

* To review the effectiveness of the system of internal control
* To consider the findings of the review.
* To approve the Annual Governance Statement by resolution.
* To consider the Accounting Statements
* To approve the Accounting Statements by resolution.
* The chairman to sign and date the Accounting Statements.

1. **Finance and General** (month end balances)

* Balance at bank a/c 01691621 £306741.20
* Village Hall a/c 62013568 £40016.94
* Recreation Ground a/c 62014660 £20007.36
* General Reserve a/c 62193060 £13534.99

1. **Payments for approval:**

Cheques

1393 I.Selkirk Internal auditor £125.00

1394 Evans Jones QS services £900.00

1395 SmartCut £822.00

1396 Clerks Salary £317.04

1397 Taylors Garage £22.00

1398 V.Hall administration April £40.64

1. **Coronovirus arrangements**

* Payments – cheques
* Other issues?

**16.AOB**

Confirmation of the next Parish Council meeting Monday 15th June at 7.30 pm.

The chairman B.Lawrence will be resigning effective 8th June. The first item on the agenda will therefore be the election of a new chairman J.Rose