**The Monthly Meeting of Willersey Parish Council will be held on**

**Monday 20th April 2020** **at 7.30 pm, remotely.**

Please remember that if you are unable to attend you should make your apologies before

the meeting so they may be recorded. Thank you

***Councillors are reminded of the requirement under the Code of Conduct to make:***

***A Declaration of Interest and record it whenever it is personally appropriate.***

**AGENDA**

1. **Election of Chairman**: P.Bennett , vice chairman: B.Lawrence
2. **Apologies for absence**.
3. **Agreement to the minutes of the meetings held on Monday 16th March**
4. **Matters arising from the minutes.**
5. **Planning**

* 20/01208/FUL Condicut Stables, Badsey Lane Retrospective permission for 2 caravans
* 20/01159/TCONR 3, Ley Orchard – Prune walnut tree

1. **Councillors issues**
2. **Village Hall Redevelopment**

* To note delay to start of works due to Coronovirus – builder to advise start date.
* To note receipt of PWLB loan of £252,000.

1. **Clerks Report**

* Audit update.
* St. Winifreds update
* Clerks Piece update
* Condicut stables

1. **Finance and General**

* To approve insurance renewal BHIB £781.31 (£773.95)
* Balance at bank April 8th a/c 01691621 £292,176.09 (£42358.94)
* Village Hall a/c 62013568 £40015.42
* Recreation Ground a/c 62014660 £20006.51
* General Reserve a/c 62193060 £13534.42

1. **Payments for approval:**

Cheques

1383 HMRC PAYE £409.00

1384 ROSPA ( Recreation ground ) £107.40

1385 BHIB insurance £781.31

1386 Clerks Salary £317.04

1387 Evans Jones QS £1200.00

1388 PATA services £23.25

1389 Village Hall administration £71.12

1390 Harrison Clark Solicitors £847.20

1391 Acorn Creative Rec. signs £57.60

1. **Policies for review & approval**.

* Financial Regulations
* Code of Conduct
* Data Protection Policy
* Publication Scheme
* Cemetery Regulations
* Cemetery Monuments Safety Policy
* Standing Orders
* Risk Assessment
* Internal Control Statement
* Freedom of Information Policy

These can be viewed on the Parish Council website.

1. **AOB**

Confirmation of the next Parish Council meeting Monday 18th May at 7.30 pm.

* Resignation of Chairman