**The Monthly Meeting of Willersey Parish Council will be held on**

**Wednesday 16th October 2019** **at 8.00 pm in the**

**The Parish Council office Willersey Village Hall**

Please remember that if you are unable to attend you should make your apologies before

the meeting so they may be recorded. Thank you

***Councillors are reminded of the requirement under the Code of Conduct to make:***

 ***A Declaration of Interest and record it whenever it is personally appropriate.***

**AGENDA**

1. **Election of Chairman**: P.Bennett, Vice chairman B.Lawrence
2. **Apologies for absence**.
3. **Agreement to the minutes of the meeting held on Monday 16th September**
4. **Matters arising from the minutes.**
5. **To Receive County and District Councillors reports**
6. **Community Plan – presentation by Paul Lankester**
7. **To Receive Parish Councillors Reports**
8. **Recreation Ground Report**
* To discuss the willow trees
1. **Planning**
* The Farncombe Estate Ref.: 19/03335/FUL

Retrospective: installation of ground source heat system

* Chestnut House Main Street Ref.: 19/03340/LBC

Single storey extension and alterations to fenestrations to the rear

* Westwinds 18 Collin Close Ref. 19/03484/FUL

Erection of two storey side extension, first floor side and rear extension, single storey rear and side extension and front porch

1. **Highways, Greens and Cemetery**
* Cemetery extension update – Clerk
1. **Village Hall Redevelopment**
* Report from Working Group
* Approval to accept following quotes:
* Asbestos survey TES
* Drainage survey Cotswold drainage
* Electrical survey Hewer FM
* Drainage design JMS
* Structural Engineering design JMS
* Principal Designer appointment VagdiaHolmes
* Administration
* Payment for approval – EvansJones Ltd. QS services
1. **Clerks Report**
* Ownership of driveway to Pool Field & maintenance.
* Telephone Box update
* Speeding Collin Lane
* Gigaclear rubbish
* Lighting Blind Lane
1. **Finance and General**
* Balance at bank 31st September £35132.59 (£36213.26)
* Village Hall a/c £60002.56
* Recreation Ground a/c £20001.52
* General Reserve a/c £13477.44

1. **Payments for approval:**

 Cheques

1331 Glasdon rec. benches £1134.00

 1332 Clerks September Salary £317.04

 1333 Office expenses – printer ink £14.95

 1334 Glasdon – salt bin £177.83

 1335 British Legion wreath £17.00

 1336 HJ Taylor mower petrol £46.10

 1337 Evans Jones Ltd. QS services £500.00

 1338 Village Hall Administration £213.36

**17.AOB**

Confirmation of the next Parish Council meeting Monday 18th November at 7.30 pm.

The chairman P.Bennett will be resigning effective 11th November. The first item on the agenda will therefore be the election of a new chairman B.Lawrence