**The Monthly Meeting of Willersey Parish Council will be held on**

**Monday 16th September 2019** **at 7.30pm in the**

**The Parish Council office Willersey Village Hall**

Please remember that if you are unable to attend you should make your apologies before

the meeting so they may be recorded. Thank you

***Councillors are reminded of the requirement under the Code of Conduct to make:***

***A Declaration of Interest and record it whenever it is personally appropriate.***

**AGENDA**

1. **Election of Chairman**: N.Jelfs, Vice chairman P.Bennett
2. **Apologies for absence**.
3. **Agreement to the minutes of the meeting held on Wednesday 21st August**
4. **Matters arising from the minutes.**
5. **To Receive County and District Councillors reports**
6. **To Receive Parish Councillors Reports**
7. **Recreation Ground Report**

* To discuss the willow trees
* To approve the ‘Dog Signs’ script & cost of installation.

1. **Planning**

* None

1. **Highways, Greens and Cemetery**

* Cemetery extension update – Clerk
* Compilation of a list of small jobs for Highways (H. Roberts)

1. **Village Hall Redevelopment**

* Report from Working Group
* To agree provisional timetable
* To decide on Quantity Surveyor appointment RIBA stages 4 - 6

1. **Clerks Report**
2. **Finance and General**

* Balance at bank 31st August £36213.26 (£36274.94)
* Village Hall a/c £60001.00
* Recreation Ground a/c £20001.00
* General Reserve a/c £13477.44

1. **Payments for approval:**

Cheques

1326 Clerks July Salary £317.04

1327 Play Gloucestershire £999.40

1328 Clerks August Salary £316.84

1329 Smartcut August invoice £552.00

**17.AOB**

Confirmation of the next Parish Council meeting Wednesday 16th October at 7.30 pm.

The chairman N.Jelfs will be resigning effective 9th October. The first item on the agenda will therefore be the election of a new chairman P.Bennett.